

# REGISTRATION FORM

## NSDTA 2006 Annual Professional Development Institute

September 10 – 13, 2006

CONFERENCE REGISTRATIONS DUE: AUGUST 15, 2006

# NSDTA

National Staff Development and Training Association

an affiliate of the American Public Human Services Association

### Hilton Minneapolis Hotel

1001 Marquette Avenue, Minneapolis, MN 55403

Tel: (612) 376-1000; Fax: (612) 397-4875

Room Rate: \$127.66 single, \$150.29 double or prevailing per diem government rate

**HOTEL RESERVATIONS DUE: August 5, 2006**

Attendees are responsible for making personal lodging arrangements. Refer to APHSA/NSDTA to receive group hotel rate.

(please print legibly)

Last Name: \_\_\_\_\_ First: \_\_\_\_\_

Name on Badge: \_\_\_\_\_

Title: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

 If due to a disability or for medical reasons, you require special food and/or rooming accommodations, please notify us immediately.

#### Fax, E-Mail, or Mail Registration Form to:

Dee Gross, Conference Coordinator  
APHSA, 810 First Street, NE, Suite 500, Washington, DC 20002  
Fax: (202) 408-5947; E-mail: [dgross@aphsa.org](mailto:dgross@aphsa.org);  
Tel: (202) 682-0100 x243; <http://www.aphsa.org> or  
<http://www.nsdta.org>

#### Method of Payment (please check one)

Credit Card  Check (personal or agency)  Voucher/PO

#### For Credit Card Use Only

VISA  MasterCard  
 American Express  Diners' Club

\_\_\_\_\_  
Credit Card Number Expiration Date

\_\_\_\_\_  
Signature Today's Date

#### CONFERENCE REGISTRATION FEES

	Early	Late
<input type="checkbox"/> Attendee	\$395.00	\$425.00
<input type="checkbox"/> Monday Only	\$145.00	
<input type="checkbox"/> Tuesday Only	\$145.00	
<input type="checkbox"/> Wednesday Only	\$145.00	
<input type="checkbox"/> Spouse/Guest	\$ 50.00	

Note: If you register for one day at \$145 and want to attend another day, you must pay the full registration fee.

#### **9 am – 4 pm Sunday Seminar: \$100.00 Fee**

**S-2 The Art of Training: Three Brains for the Twin Challenges of Learning and Retention for One Successful Experience**

*Jo Newell, Nationally known master trainer*

#### **12:01 pm – 1:29 pm Monday Forum: No Fee**

**Training Directors' Forum** (Open only to human service agency executives and training directors of public and private human service agencies.) Lunch included.

- ✓ **PAYMENTS: Checks should be made payable to APHSA/NSDTA. Please include the attendee's name on the check stub.**
- ✓ **CONFIRMATIONS:** Confirmations will be e-mailed to each attendee who provides an e-mail address.
- ✓ **REGISTRATION:** Two or more individuals may not share a registration. Everyone should check in at the registration desk to receive a name badge and conference materials.
- ✓ **RECEIPTS:** Receipts will be provided at the conference for prepaid registrations.
- ✓ **BILLING:** As appropriate, balances owed for registration fees will be accompanied by an APHSA invoice. Please return the invoice when sending payment.
- ✓ **CANCELLATIONS:** APHSA must receive written cancellation notice no later than **August 15, 2006**, in order to issue a refund, less a \$25.00 cancellation fee.
- ✓ **REFUNDS:** All refunds will be issued after the conference. There will be no refunds for "no shows."

For Official Use ONLY

Date: \_\_\_\_\_

Voucher/PO#: \_\_\_\_\_

Member #: \_\_\_\_\_

Processor Initials: \_\_\_\_\_

Batch Number: \_\_\_\_\_

APHSA Invoice: \_\_\_\_\_

Check Amount: \_\_\_\_\_